



Embedding Graduate Skills Workshop Running Sheet

Emmanuel College, BRISBANE

14th-16th July, 2010

Convenor: Professor Marie Kavanagh, USQ

Presentors: Marilyn Clark-Murphy, Peter Dixon, Dianne Kirby, Theda Thomas

Event Co-ordinator: Anita Williamson, USQ

Tuesday 13 July				
	Event	Activities		
7:00pm	Team meeting	Printing, additional planning etc.		
Wednesday 14 July				
	Event	Activities/Students	Leader/Advisor	Activities/Academics
9.30	Registration	Students and Academics	Marie, Anita, Karla	
10:30	Welcome		Marie	
10:35	Pre-test session	Students complete open-ended survey of understanding of 4 skills (generic skills test?)	Theda	Academics complete open ended survey
11:00	Introduction		Marie	
11:05	Getting to know you	Ice-breaking activities	Marilyn & Marie	Ditto
12.00	Lunch			
12:45	Teamwork Interactive Lecture	Essentials of team work and mini-activities to practice	Dianne	12.45-1.15 Observe 1.15-2.00 Team material for Acad –Theda 2.00-2.30 Observe
2:30	Aft. Tea			
3:00	Critical thinking Interactive Lecture	Essentials of critical thinking and mini-activities to practice	Theda	3.00-4.00 Analysis of pre test Marie 4.00-4.45 Observe
4:45	Form Groups			Insight from academics
4.45	Reflection	Students write a reflection for day 1		Academics reflect
5.00	Finish			
5:00-	Free time			

6.30				
6:30	Dinner	Guest speaker (Entertainer or Business idol)		
Thursday 15 July				
	Event	Activities/Students	Leader/Advisor	Activities/Academics
09:00	Team Building	Students negotiate roles/responsibilities and form contracts	Diane	Teamwork – Embedding and Practicalities - Marie
10:00	Sustainability Activity	See detailed description below	Marilyn	Observe Presentation, Examine standards for Teamwork and Sustainability re Gunns
11:30	Presentations	5 x 6 min presentations	Marilyn	Mark using standards
12:05	Debrief on Sustainability		Marilyn	Academics critique
12.15	Lunch			
12:45	Teamwork Review		Dianne	Observe and reflect – 2 take aways from Gunns
1:00	Ethical practice session	Introduction and mini-lecture	Peter D	Observe
1:40	Ethical Practice Activities	See detailed description below	Peter D and See below	Developing an Assessment Rubric - Theda
3:00	Afternoon Tea			
3:30	Student team time	Initial group lists refined by team	All	Reflection on day's activities
6.30	Dinner			
Friday 16 July				
	Event	Activities/Students	Leader/Advisor	Activities/Academics
09:00	Student team time			Website and Case studies – Marilyn and Peter D
10:00-11.15	Presentations	15 min student presentations to business audience	Industry Panel	Assess each team presentation using standards individually
11.15-12.00	Discipline Standards		Mark Freeman	Compare results
12:00	Lunch	Prizes and thank you		
12:30	Student	Post-test evaluations(incl. How much time did you	Diane & Peter D	Academic Debrief – Marie &

	Debrief	spend on presentations, ratings of topics)		Marilyn
1.00	Close		Marie	

Sustainability Activity – Harvard case study method with Jigsaw technique in GUNNS context

Summary: Students form teams, each with 5 stakeholders (Gunns, Greenies, Government, Community, Workers) to determine what is the way forward and why for a given scenario.

Materials: 1 page description for each stakeholder position, 1 page for general scenario

Instructions: Determine the way forward for your team, and tell us why in a 5 minute verbal presentation

Ethical Practice Activities - Harvard case study method

Summary: Each team of students randomly select a topic, consider the ethical issues and decide on the way forward. The 6-8hr activity culminates in a 15 minute opportunity to present their recommendation (format unspecified).

Materials: 2 x A4 pages with hook/trigger/exhibit, scenario, resources/links/video?

Instructions: Determine the way forward for your team, present this suggestion in 15 minutes, in any format you wish. Work with your group supporter if needed.

Activity Buddy Team 1	Activity Buddy Team 2	Activity Buddy Team 3
Marie Alternative Energy Water Supply	Marilyn Bailing Out Banks	Theda Email
Diane Drugs in the workplace	Peter D Transport – ethics	